

SEMI-MONTHLY PAY PERIOD SCHEDULE

Paid on the 14th and 29th of the month for 2017 - 2018

Current work week is (Sunday - Saturday)					
1st - 15th paid on the 29th of each month					
16th - last day of the month paid on the 14th of next month					
Payday will be earlier if the 14th or 29th fall on a weekend or holiday					
From	To	Timesheets to Payroll	Pay Cycle	Payday	Memos and Parfs to HR
07/01/2017	07/15/2017	07/17/2017	1701014	07/27/2017	07/17/2017
07/16/2017	07/31/2017	08/01/2017	1701015	08/14/2017	08/01/2017
08/01/2017	08/15/2017	08/16/2017	1701016	08/29/2017	08/16/2017
08/16/2017	08/31/2017	09/01/2017	1701017	09/14/2017	09/01/2017
09/01/2017	09/15/2017	09/18/2017	1701018	09/29/2017	09/18/2017
09/16/2017	09/30/2017	10/02/2017	1701019	10/11/2017	10/02/2017
10/01/2017	10/15/2017	10/16/2017	1701020	10/27/2017	10/16/2017
10/16/2017	10/31/2017	11/01/2017	1701021	11/14/2017	11/01/2017
11/01/2017	11/15/2017	11/16/2017	1701022	11/29/2017	11/16/2017
11/16/2017	11/30/2017	12/01/2017	1701023	12/14/2017	12/01/2017
12/01/2017	12/15/2017	12/15/2017	1701024	12/29/2017	12/15/2017
12/16/2017	12/31/2017	01/02/2018	1801001	01/12/2018	01/02/2018
01/01/2018	01/15/2018	01/16/2018	1801002	01/29/2018	01/16/2018
01/16/2018	01/31/2018	02/01/2018	1801003	02/14/2018	02/01/2018
02/01/2018	02/15/2018	02/16/2018	1801004	02/28/2018	02/16/2018
02/16/2018	02/28/2018	03/01/2018	1801005	03/14/2018	03/01/2018
03/01/2018	03/15/2018	03/16/2018	1801006	03/29/2018	03/16/2018
03/16/2018	03/31/2018	04/02/2018	1801007	04/13/2018	04/02/2018
04/01/2018	04/15/2018	04/16/2018	1801008	04/27/2018	04/16/2018
04/16/2018	04/30/2018	05/01/2018	1801009	05/14/2018	05/01/2018
05/01/2018	05/15/2018	05/16/2018	1801010	05/29/2018	05/16/2018
05/16/2018	05/31/2018	06/01/2018	1801011	06/14/2018	06/01/2018
06/01/2018	06/15/2018	06/18/2018	1801012	06/28/2018	06/18/2018
06/16/2018	06/30/2018	07/02/2018	1801013	07/12/2018	07/02/2018
07/01/2018	07/15/2018	07/16/2018	1801014	07/26/2018	07/16/2018
07/16/2018	07/31/2018	08/01/2018	1801015	08/14/2018	08/01/2018
08/01/2018	08/15/2018	08/16/2018	1801016	08/29/2018	08/16/2018
08/16/2018	08/31/2018	09/04/2018	1801017	09/14/2018	09/04/2018
09/01/2018	09/15/2018	09/17/2018	1801018	09/28/2018	09/17/2018

Memos and Parfs are due to Human Resources the last day of each pay period to be effective on the following payday

Please note - one early timesheet turn in date on Friday, 12/15/2017

Employees may need to estimate hours worked on 12/15/2017 and

must submit a REVISED timesheet the following pay period if changes are needed